

Resident and Family Centred Care
Advisory Group



MINUTES

Meeting Date:	Feb 19, 2019	Meeting Time:	2:00
Chair:	Lauren Richardson (Dietitian)	Meeting Location:	4th Floor lounge
Recorder:	Joanna Johnson (RCM)	Next Meeting Date:	March 19, 2019
Attendees:	Brian (Family-3); Hilary (Resident-4); Harold (Family-6); Violet (Resident-4); Bobby (Resident-3); Sharon (Family-2), Kim (Director of Quality); Winnie (Family-2); Angela (Executive Director); Krista (Manager, Environmental and Nutritional Services)		
Regrets:			

1.0 Welcome and introductions

2.0 Meeting minutes from January 22, 2019 distributed

3.0 Additions to the agenda: 4.7 Gift from the Heart update

4.0 Business Arising

- 4.1 **Nutritional Services/dining experience:** Lauren went to the Windsor Elms on Jan 29th as they recently upgraded their dining experience. Their process took 7-8 years to complete, and required education in all departments. At the moment, while Point Click Care is starting, this will be put on hold for the meantime.
- 4.2 **Point Click Care Update:** Still on track to start on the 6th floor on March 4th, and then will be introduced to the other units week by week. 5th floor will be next on March 11th, then 2nd floor on March 18th, 3rd floor on March 25th, and finally 4th floor on April 1st.
- 4.3 **Recreation Updates/Leisure activity survey:** The survey is almost ready to be sent to the residents for completion. Angela made a few adjustments to the survey to capture items such as time of day for activities or days of the week for activities.
- 4.4 **Ethics committee:** : in the past, we have had family members on this committee. If anyone is interested in joining this committee, please let Lauren know. There have been 3 referrals to date for this committee.
- 4.5 **Pastoral Care update:** We will continue to have mass on Wednesdays. There will be updates for the pastoral visits on the recreation calendar, as well as, in the elevators.
- 4.6 **Strategic Plan update:** The plan has been completed and should be ready within the next few weeks for printing. There are three priorities for the Strategic plan which are resident/family; engagement; and employees; and there are three goals for each priority.
- 4.7 **Gift from the heart:** To date, the Gift from the Heart campaign has raised \$13 474 which will be used for the garden area. The walkway will be leveled and the path will be made wider. One comment regarding the garden area is signage for people to pick up after their dogs, and to also have the dogs on leash when residents are present.

5.0 New Business

5.1 **.Visit by Andy Fillmore MP:** He was here discussing initiatives for seniors, and had passed out some brochures for suggestions regarding LTC.

6.0 Round Table:

- 6.1 Environmental Services- now using the new uniforms of grey tops and black pants
- 6.2 Palliative Care Pathways- this is now ready to go. It will focus on resident care, and a communication tool for staff and family members.
- 6.3 Parking: concern was brought up regarding lack of space for family to park in/ Currently there are only 2 special needs parking spots. One suggestion was to turn the first row closest to the building into parking for family members. Once the St. Pat's property is sold then we will have to revisit the parking situation. There have also been cases where a staff member parks in the parking lot and then walks to the hospital where they have another job. The managers will have to be notified so that they can follow up with the staff member, as the parking is only available if they are working at SVNH for the shift.
- 6.4 Minister's report on LTC: discussed the recommendations regarding using a 4th level worker to assist with making beds, stocking linens etc. There are logistics to consider regarding the union and the pay scale. Still waiting for more information/direction regarding the report.

6.0 Next Meeting: March 19, 2019

Respectfully Submitted,

Joanna Johnson