

Resident and Family Centred Care  
Advisory Group



MINUTES

<b>Meeting Date:</b>	June 27, 2022	<b>Meeting Time:</b>	1330
<b>Chair:</b>	Lauren Richardson (Clinical Dietetic Manager)	<b>Meeting Location:</b>	Chapel
<b>Recorder:</b>	Joanna Johnson (RCM)	<b>Next Meeting Date:</b>	TBD
<b>Attendees:</b>	Ken (Director of Resident Care); Angela Berrette (Executive Director); Taralee (RCM); Richard G (Family member on 3); Julie D (family member on 2); Elaine (Resident on 2 <sup>nd</sup> floor); Nikita (Dietetic intern); Marisa (recreation therapist); Kathy M (Resident Coordinator Manager)		
<b>Regrets:</b>			

1.0 Welcome and introductions

2.0 Appointment of secretary: Joanna Johnson

3.0 Business arising

**3.1 Covid 19 response:** Our last outbreak affected 4 out of the 5 units, and involved 38 residents with one death. We continue to use masks when interacting with residents. If staff or visitors are feeling unwell, then please don't come to the nursing home until you do feel better.

**3.2 Capital Projects:** no new projects at the moment

**3.3 Recreation/Pastoral Care updates:** Calendars continue to be posted on the units, as well as, the daily activities are written on the unit whiteboards. During the summer there will be lots of outdoor activities (weather depending) such as unit parties, walks in the garden, Public Garden outing, bus rides, bonfires etc. Some of the indoor activities will be ice cream socials, fancy nails, memorial service etc. There will also be a couple of summer students who will be hired for the summer months

**3.4 Resident and Family Participation on Committees:** one of the recommendations from Accreditation is to have more resident and family involvement in some of our committees such as Ethics or RFCC. Discussed some ideas to get information/involvement such as a newsletter on a quarterly basis, mailout or phone calls to those who don't have e-mail addresses, have set meeting dates so family know that the third Tuesday of the month is X committee etc.

4.0 New Business

**4.1 Action Plans from Resident Care and QOL survey:**

4.1.1 **Let me introduce myself booklet:** ensure families fill out this booklet so we can get a snapshot into the resident's life

4.1.2 **Resident Handbook:** getting revamped with up to date information

4.1.3 **Admission Process:** need some feedback regarding the admission process, what family's like/dislike etc

4.1.4 **Space in Resident rooms:** there is limited space in the rooms, and in the closets. Family should be encouraged to remove winter and summer clothes depending on the season

- 4.1.5 **Meal Service Improvement plan:** Some of the improvements will be to digitize the meal plan, and instead of having binders they will be on ipads which will be more efficient and effective. Nutrition Services will serve residents as they come to the dining room, rather than dishing up all at once as the food becomes cold. Also the carts will be on the units for longer periods of time.

5.0 Next Meeting: TBD

Respectfully Submitted,

Joanna Johnson