

# RFCC Advisory Team Minutes



<b>Meeting Date:</b>	April 29, 2024	<b>Meeting Time:</b>	1330
<b>Chair:</b>	Kathy MacDonald	<b>Meeting Location:</b>	Chapel/Zoom
<b>Recorder:</b>	Joanna Johnson	<b>Next Meeting Date:</b>	May 27, 2024
<b>Attendees:</b>	Scott G (Family- 5 <sup>th</sup> floor); Glenn (Res 5); Cathy (Res 2); Theresa H (Res 2) Amy G (Rec Therapy); Hilary (Res 4); Anna (Family 6); Amy P (Rec Therapy); Judy (Family-2)		

1.0 Welcome and introductions- Senior Leadership Team were in a workshop and apologies for not being able to attend the meeting.

2.0 Additions to the Agenda: will add as the meeting progresses

### 3.0 Business arising from the minutes

3.1 Agenda Item: COVID response (Joanna)	
<p>Discussion: Spring COVID vaccines are underway with only a handful of residents who have not had it due to running out of vaccine. Vaccine has been ordered and will be ready for pick up after May 8<sup>th</sup>. Will continue to offer the vaccine to new residents.</p> <p>There has been a change in Paxlovid coverage. Paxlovid was used for the treatment of mild to moderate COVID systems in patients who were at high risk. The Federal Government was supplying Paxlovid to the provinces at no cost to the patient. Effective May 26, 2024, a 5 day course of Paxlovid will cost the patient approximately \$1288, and is not funded under Pharmacare.</p> <p>Action items: Joanna to continue to monitor the building for symptomatic residents, and send swabs as needed.</p>	
Person Responsible: Joanna	Deadline: ongoing

3.2 Agenda Item: Capital Project update	
<p>Discussion: 1) Variable frequency drive: the supply fan drive has been installed for air handling Unit A. This piece of equipment assists with the air flow in the air handling unit.</p> <p>2) Chiller B Replacement: the roof top chiller is in the Engineering Phase. The tender will go out in May for this project with the installation in fall time.</p> <p>3) BackFlow Preventers will be installed in May after regular business hours to mitigate water supply.</p> <p>4) Flooring: the 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> floor will be having new surfacing in the corridors starting this summer/late fall</p> <p>5) Nurse Call Bell System: the wiring for the system is almost complete, and devices will be installed in the dining room, resident rooms and the corridor in the coming weeks. This project will last approximately 3 weeks.</p>	
Person Responsible:	Deadline:

# RFCC Advisory Team Minutes



<p>3.3 Agenda Item: Recreation/Pastoral Care Updates (Amy, Debbie M)</p> <p>Discussion: The May calendar for Recreation will be out this week, some of the activities planned are a Mother's Day roving cart, bus rides, Saturday music, BINGO to name a few.</p> <p>Hannah who has been working as an intern recently will be joining the SVNH team permanent in a 0.8 position now that she is finished with her program. Pearce will also be full time for the next two months (May/June). We are also lucky to have been granted to have 4 summer students for a period of 14 weeks, so applications have been received, and interviews will be conducted in the next few weeks.</p> <p>The Rec team will also be adding our VR system to the Rec calendars. We have 4 headsets which will connect with our Wifi, and there are more opportunities to use this new VR equipment. There are daily programs that the residents or staff could join. The VR can also be used to travel to a destination, and there are helpful tips or facts about those places. We are excited to give them a try, and get feedback from the residents and staff.</p> <p>As for Pastoral Care, we will continue to have a variety of denominations come in to provide services to the residents. Please check the recreation calendars.</p>	
Person Responsible: Recreation Staff	Deadline:

## 4.0 New Business

<p>4.1 Agenda Item: Nursing Call Bell system</p> <p>Discussion: See update from above.</p>	
Person Responsible:	Deadline:

<p>4.2 Agenda Item: Safety</p> <p>Discussion: No concerns brought forward at this time.</p> <p>Action items:</p>	
Person Responsible	Deadline:

# RFCC Advisory Team Minutes



4.3 Agenda Item: Financial Update	
Discussion: deferred to next meeting	
Person Responsible:	Deadline:

4.4 Agenda Item: Suggestions for future topics	
Discussion: asked for any future topics that residents or family members would like us to discuss	
Action items: prior to next meeting if anyone has any topics they would like discussed please e-mail Kathy at kmacdonald@svnh.ca	
Person Responsible:	Deadline:

**5.0 Roundtable:** discussed about adding a Men's Club to the rec calendar.

**6.0 Adjournment: 1415**