

Resident Council Minutes

Saint Vincent's Nursing Home

Date: Friday December 13th, 2024

Location: Chapel

In attendance: Edwina, Gloria S, Margaret, Doreen

Executive / Staff: Hilary, Amy P, Amy G, Caylene, Hayley (student), Kathy, Debbie C

Regrets: John (Facility/Maintenance Manager), Ken (CEO), Debbie MacDonald (Chaplain).

1. **Call to Order** at 1:40pm by Amy G
2. **Review and Acceptance of Minutes from September 2024 – Amy G**
No corrections or objections so minutes approved.
3. **Additions to the Agenda:**
No additions.
4. **Treasurer's Report:** There is \$11,179.00 in the council fund and Cronies is at \$4,383.82.
5. **New Business:**
 - i. **Recreation Therapy Programming- Amy P**
 - a. January will bring regularly scheduled programming; Korean Church, Memory Lane, Music with Andy, Bingo, and Saturday music, just to name a few.
 - b. Vinnie's Café will be on January 17th.
 - c. We have already applied for Summer Students. Last summer we able to get 4 students, so we are hoping for the same. Will keep Council updated.
 - ii. **Special Events- Amy P**
 - a. We are halfway through the unit Christmas Parties. The 5th and 6th floor's will be next week.
 - iii. **Pastoral/Spiritual Care Update- Amy G for Debbie M**
 - a. The Toy Drive for the Salvation Army was a great success. Thank you to the Resident Council for the donation. We were able to buy a lot of toys with the money.
 - b. There will be a Pre-Christmas Anglican Service on Thursday December 19th at 1:30pm.
 - c. The RC Christmas Service will be held on Monday December 23rd at 10:00am.

iv. **Nutrition Services Update – Caylene**

- a. The Holiday menu is just around the corner. It will include special pancake and waffle breakfasts, the traditional roast turkey dinner with all the trimmings, as well as a sweet and sour chicken meal for New Years.
- b. A big thank you to the Dietetics student, Haley, who is finishing up her placement here at Saint Vincent's.

v. **Infection Control – Debbie C**

A vaccine for RSV has been recently approved. RSV is a respiratory infection. It will be available in house, if you choose to receive it.

6. **Management Updates:**

I. **Capital projects – Amy G for John**

- i. *Flooring Resurfacing Project:* 2nd floor corridor flooring will be completed by the end of next week. The contractor will be on site this Sunday evening to lay the floor by the elevators into the pedway. Following this, they will be on site Tuesday and Wednesday during regular hours to seam the floors and install the baseboards. The 2nd floor dining room will have flooring replaced in January.
- ii. Work has started with the Chiller replacement on the roof. This project will be completed in March.

II. **Other Executive Updates: Debbie C for Ken**

- i. The Disaster Plan (for situations such; floods, wildfires, gas leaks, etc.) is currently being updated. This includes updating the Evacuation Plan.
- ii. The Fire Plan is also being updated. Previously phones were used to communicate during fire drills, but new walkie talkies have been put into place. There will be 1-2 fire drills next week to allow staff to practice. There may also be silent drills, so you may see staff practicing, but without the noise of the fire alarm.

7. **Questions & Answers**

No questions or concerns.

8. **Next Meeting will be held on Friday January 10th at 1:30pm in the Chapel.**

9. **Adjournment 2:00pm**