

RFCC Advisory Team Minutes

Meeting Date:	May 26, 2025	Meeting Time:	1330
Chair:	Taylor McKay	Meeting Location:	Chapel/Zoom
Recorder:	Joanna Johnson	Next Meeting Date:	June 23, 2025
Attendees:	Ken R (CEO); Bernard (RCM); Scott/Glenn (Family/Res-5 th); Jackie (Res 2); Judy (RCM); Debbie M (Chaplain); Debbie C (DORC); Leyola/Anita/Annette (Res/Family 2 nd); Susan (Family 5 th); Amy P (Rec Therapy); Taralee (RCM); Caylene (Dietician); Anna (Family-6); Rosalie (Res-2)		

1.0 Welcome and introductions-

2.0 Additions to the Agenda: will add as the meeting progresses

3.0 Business arising from the minutes

3.1 COVID 19 Response/IPAC update (Joanna): no new updates regarding COVID. Recently received 75 doses of Shingrix vaccine for those that wish to have it. It is a 2 dose vaccine which are given 2-6 months apart. Residents who have had shingles within the last year, have to wait one full year as they are considered to be adequately vaccinated against Shingles. There will be more communication sent to the SDMs to request consent for the vaccine to be administered.

3.2 Capital Projects update (Ken/John): We have had the chiller work completed, however, one of the requests that we have asked funding for, are heat pumps to be installed on each unit to assist with cooling the air in the summer. We are also waiting for the final drawings for the repair of the exterior chapel stairs, and then it will go out to tender.

3.3 Recreation (Amy G): We are getting ready for some summer programming with the nicer weather on its way. There will be a Father's day celebration, bus rides, gardening party planning, music etc. Adam has recently been hired into a 0.5 recreation programmer position, and will be starting shortly.

3.4 Pastoral Care Update (Debbie M): Wednesday morning service will continue along with the occasional Thursday afternoon service. There is also a new minister starting this week, and this will be his first parish visit. We also had several lap blankets donated to the facility, if anyone would like one, please see Debbie M. Also, an item that we are always looking for are rosaries, as they often end up in the laundry and becoming lost.

Volunteers for both pastoral care and recreation therapy are needed. Applications can be found either on line or ask reception for an application. Volunteers can be under 16 but are required to have their guardian sign the application, and are not required to have a CRC. Anyone 18 years and older are required to have a Criminal record check completed along with the vulnerable sector check. Volunteers are given the recreation calendar and can provide availability for the programs that interest them, there is no minimum requirement for volunteer hours.

4.0 New Business

4.1 CCA Standardization (Debbie C): There will be some changes with the CCA role, and you will notice that they maybe giving some of the residents ear or eye drops, and taking vital signs as part of their regular duties.

4.2 AGM (Ken): Our AGM will be held on June 17th at 1400 in the Windsor Room. All are welcome to attend. The Board will meet initially and then Ken will be speaking to all guests about the Strategic Report. Invitations were recently sent out, and will also be posted on the E-board.

5.0 Meeting adjourned at 1345